



## **WWVP REGISTRATION POLICY**

### **Working with Vulnerable People Registration**

#### **RATIONALE**

The ACT Government passed the Working with Vulnerable People (Background Checking) Act 2011.

*The protection of the rights of children and vulnerable adults in the ACT is a pressing social need. The premise of background checking is that the past behaviour of an individual can provide an indication of the possible future behaviour of that individual. Examples or patterns of abusive or inappropriate behaviour can sometimes be evident in information available for assessment, which includes an individual's criminal record. The ACT Government considers that the creation of a checking system with appropriate safeguards for people who work with, or who want to work with vulnerable people is consistent with section 28 of the Human Rights Act 2004.*

*A Guide to Working with Vulnerable People – January 2015*

The Act stipulates that persons who engage in a regulated activity involving a vulnerable person will be required to obtain registration. ACT Ozttag is responsible for ensuring that all staff and volunteers require it, hold current WWVP registration.

The premise of background checking is that the past behaviour of an individual can provide an indication of the possible future behaviour of that individual. Examples or patterns of abusive or inappropriate behaviour can sometimes be evident in information available for assessment, which includes an individual's criminal record.

The ACT Government considers that the creation of a checking system with appropriate safeguards for people who work with, or who want to work with vulnerable people is consistent with section 28 of the Human Rights Act 2004.

To be employed or a volunteer with ACT Ozttag you must have a WWVP card if you work or volunteer with vulnerable people for more than 3 days in 4 weeks and 7 days in 12 months. If you are a staff member, ground official, coach or volunteer you will definitely need a WWVP card (within one month of election or appointment). If you only volunteer a single time or two in the season then you will not be required to have a WWVP card. The WWVP check plays an important part in safeguarding children involved in Ozttag and in providing a child safe and child friendly sport environment.

# WWVP REGISTRATION POLICY

## HOW TO APPLY FOR A WWVP CARD

The registration is free for volunteers, but the application form will need to be lodged at any Canberra Connect office. You are encouraged to submit your form as soon as possible. The current processing rate can take up to 4 - 6 weeks. Below is a link to the application form:

[http://www.ors.act.gov.au/resources/attachments/Working\\_With\\_Vulnerable\\_People\\_Application\\_For\\_Registration\\_-\\_PDF.pdf](http://www.ors.act.gov.au/resources/attachments/Working_With_Vulnerable_People_Application_For_Registration_-_PDF.pdf)

When completing the form, please choose 'General Registration' (page 3). On Page 5, under 'Regulated Activity Employer/Organisation'. The name of the organisation is 'ACT & Southern regions Oztag', and the address is 80/54 Bowman Street, Macquarie ACT 2614.

Further information on the WWVP Act is available at:

[http://www.ors.act.gov.au/community/working\\_with\\_vulnerable\\_people\\_wwvp](http://www.ors.act.gov.au/community/working_with_vulnerable_people_wwvp)

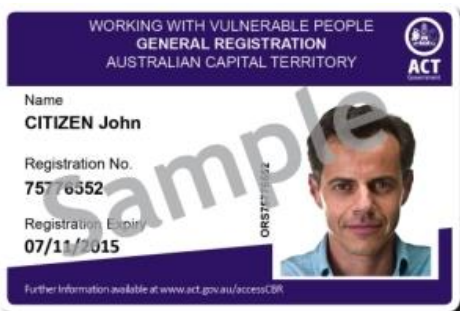
ACT Oztag will keep a register of volunteers and will require a copy of the card. Volunteers are asked to do one of the following: 1. Email a scanned copy of your card to [admin@actoztag.com.au](mailto:admin@actoztag.com.au) with the area of volunteering in the subject line. ie. Kaleen Wednesday.

## WORKING WITH CHILDREN CHECK

Compliance checks will be undertaken by ACT Government officials at all venues.

### It is illegal:

1. For a person to work or volunteer with children (U18) if they require a WWC Number and have not provided their WWC Number to their club.
2. For a club to engage a person in paid or voluntary work with children (u18) if a person requires a WWC Number and has not provided the club with a WWC Number.
3. For a club to not verify WWC Numbers provided to them and have on record the details of each verification.



**PLEASE NOTE: All staff and volunteers are required to carry the card on them while working with players.**